

# Telpage

## Windows Vista Dialup Setup Instructions

1. Click on the **“Start”** button, and then **“Control Panel”**
2. In Control Panel, on the left hand side of the window make sure **“Classic View”** is selected
3. On the right hand side of the window click on the icon labeled **“Network and Sharing Center”**
4. A new window will appear. On the left hand side of this window, click on **“Set up a connection or network”**
5. A connection wizard will appear asking you to choose the type of connection. Click on **“Set up a dial-up connection”** and then click **“Next”** at the bottom. **(NOTE)** If you get a popup warning that **“Windows did not detect a modem”** at this point, stop and close all windows and check to make sure your system came with or has a modem installed before you proceed with the setup.
6. The next page of the wizard will ask you for the **“ISP dialup phone number”**, **“username”**, and **“password”**. All of this information was provided to you when you signed up at Telpage. (If you have misplaced this information, contact Telpage with proper identification and it will be provided for you). **“Connection name”** can be anything that will help you to remember that it’s the connection for Telpage. Once all of this information is entered click **“Connect”** at the bottom.
7. The wizard will try to connect you to the Internet now. However it may not connect, if not click **“Create connection anyway”** on the next window, and it will setup the connection.
8. To connect to the Internet, Click on the **“Start”** button, and then **“Connect to”**.
9. In this window you should see the dial-up connection you made earlier. Double click on the icon and your computer should start to connect. Once connected just open your browser or email program to access the Internet.

### ISP Dialup Numbers

**Emporia** local calling area: **348-9250**  
**Lawrenceville** local calling area: **848-0358**  
**Roanoke Rapids** local calling area: **535-2474**  
**Franklin** local calling area: **562-3424**

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## Windows Vista Email Setup Instructions

**“NOTE”** On Windows Vista **Outlook Express** has been replaced with **“Windows Mail”**

1. Click on the **Start button (bottom left corner of your screen)**
2. Click on **“All Programs”**
3. Select **“Windows Mail”** from the program list.
4. At the top of the mail program, click **“tools”**, then **“accounts”**
5. Select **“add” “email account”**
6. Click **“Next”**
7. Type in **“Your Name”** in the **display name blank**.
8. Click **“Next”**
9. Type your **“email address”**
10. Click **“Next”**
11. Pick **“POP3”** from the drop down list.
12. In the next space type **“pop.telpage.net”** (lower case letters)
13. In next space type **“smtp.telpage.net”** (lower case letters)
14. Click **“Next”**
15. Your **“username”** (account name) is by default filled in.
16. In the next space type your **“password”**.
17. Check **“Remember password”**
18. Check **“do not download email at this time.”**
19. Click **“Finish”**
20. Click **“close”**