

Telpage

Internet Setup: Windows XP

1. Open your Control Panel by clicking on **Start** and then **Control Panel**.
2. In Control Panel double-click on **Network and Internet Connections**.
3. In Network and Internet Connections, double-click on **Internet Options** near the bottom of the window.
4. Click on the **Connections** tab along the top of the Internet Properties window.
5. On the first New Connection Wizard screen click the **Next** button.
6. On the second window select the **Connect to the Internet** button and click **Next**.
7. On the next window select **Set up my connection manually** and click **Next**.
8. On the next window select **Connect using a dial-up modem** and click **Next**.
9. On the next window type **TELPAGE** and click **Next**.
10. On the next window enter your local dial up number and click **Next**.
 - Emporia** local calling area: **348-9250**
 - South Hill** local calling area: **447-3916**
 - Lawrenceville** local calling area: **848-0358**
 - Roanoke Rapids** local calling area: **535-2474**
 - Franklin** local calling area: **562-3424**
11. On the next window enter your username and password. You will need to confirm your password.
12. On the last Internet Connection Wizard screen select whether or not you would like a short cut to your TELPAGE connection to be placed on your desktop and click **Finish**.
13. This next step will take you through set up of your E-Mail, before beginning you will need your username, and password.
14. Click on **Start** and select **Outlook Express**.
15. If this is the first time you have run Outlook Express on your Windows XP computer the Internet Connection Wizard will start automatically. If it does not start automatically, click on **Tools** and then **Accounts** from the menu across the top. From the Internet Accounts window, click on **Add** and then **Mail**.
16. Enter your name in the **Display Name** field the way you would like it to appear on your outgoing mail, and click the **Next** button.
17. Enter your **Telpage email address** in the field labeled **E-Mail address** and click the **Next** button.
18. Leave the first line set to **POP3**
 - Enter **pop.telpage.net** in the line labeled **Incoming mail**.
 - Enter **smtp.telpage.net** in the line labeled **Outgoing mail**.
 - Click the **Next** button.
19. Enter your **Telpage username** in the line labeled **Account name**.
 - Enter your **Telpage password** in the line labeled **Password**.
 - Click the **Next** button.
20. Click the **Finish** button to save your E-Mail settings.

➤ **Contacting Telpage for additional support:**

- On The Internet at **www.telpage.net**
- By Email **techsupport@telpage.net**
- By telephone at: **434-634-5100, Emporia Area; 434-447-4700, South Hill Area; 252-535-2400, Roanoke Rapids Area**